



**CITY COUNCIL
REGULAR SESSION MINUTES
AUGUST 7, 2019**

PRESENT:

Rita G. Jonse, Mayor

COUNCIL MEMBERS:

Gil Burrell, Place 1
Maria Amezcua, Mayor Pro Tem, Place 2
Anne R. Weir, Place 3
Dr. Larry Wallace Jr., Place 4
Deja Hill, Place 5 (Absent)
Valerie Dye, Place 6

CITY STAFF:

Thomas Bolt, City Manager
Lluvia T. Almaraz, City Secretary
Scott Dunlop, Assistant Development Services Director
Tracey Vasquez, HR Coordinator

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Jonse at 7:00 p.m. on Wednesday, August 7, 2019, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PLEDGE OF ALLEGIANCE

At the request of Mayor Jonse, Gabriel Nila, led the Pledge of Allegiance.

PUBLIC COMMENTS

Carolina Barboza, 6711 Carisbrooke Lane, Austin, Texas, spoke before City Council regarding the Key Club at Manor New Technology High School. Ms. Barboza discussed the grant program Nickelodeon offers in September of each year. She expressed the Key Club's interest to volunteer in the community of the City of Manor.

No one else appeared to speak at this time.

CONSENT AGENDA

- 1. Consideration, discussion, and possible action to approve the City Council Minutes of the July 17, 2019, Regular Meeting.**
- 2. Consideration, discussion, and possible action to approve a Resolution calling the November 5, 2019, General Election; Authorization of an Election Calendar; and Authorization for the Mayor to sign the Notice of General Election.**

Resolution No. 2019-07: A Resolution of the City Of Manor, Texas, Ordering a General Election to Be Held on November 5, 2019, for the Purpose of Electing a Mayor and Three (3) Council Members of The City Council (Place Nos. 1, 3, And 5); Making Provisions for the Conduct of the Elections; Providing for Other Matters Relating to the Election; and Providing an Effective Date.

- 3. Second and Final Reading: Consideration, discussion and possible action on an ordinance amending Ordinance 459 Manor Commons East Planned Unit Development to repeal and replace Exhibit A to rezone 14.64 acres from Commercial-PUD to Commercial PUD/Multi-Family, being located near the intersection of N. FM 973 and Old Hwy 20. Applicant: ALM Engineering, Inc. Owner: Greenview Development 973, LP.**

Ordinance No. 546: An Ordinance of the City Of Manor, Texas, Amending Ordinance 459 by Repealing and Replacing Exhibit "A" to Rezone 14.68 Acres of Land From Commercial-PUD To Commercial PUD/Multi-Family; Making Findings of Fact; and Providing for Related Matters.

Matt Mitchell with ALM Engineering, Inc., 925 S. Capital Texas Hwy, Suite B220, Austin, Texas, submitted a card in support of this item; however, he did not wish to speak but was available to address any questions posed by the City Council.

MOTION: Upon a motion made by Mayor Pro Tem Amezcua and seconded by Council Member Weir the Council voted six (6) For and none (0) Against to approve and adopt all items on the Consent Agenda. The motion carried unanimously.

Council Member Weir advised she would be abstaining from consideration on the following item. The appropriate Conflict of Interest Affidavit has been filled out and filed with the City Secretary.

REGULAR AGENDA

- 4. First Reading: Consideration, discussion and possible action on an ordinance rezoning 0.56 acres of land out of the James Manor Survey No. 40, Abstract 546, locally known as 430 West Parsons Street, from Single Family (R-1) to Light Commercial (C-1). Applicant: Rene Maruri Avilez Owner: Rene Maruri Avilez**

The City staff's recommendation that the City Council postpone the first reading of an ordinance rezoning 0.56 acres of land out of the James Manor Survey No. 40, Abstract 546, locally known as 430 West Parsons Street, from Single Family (R-1) to Light Commercial (C-1) to the August 21, 2019, Regular Council Meeting.

Scott Dunlop, Assistant Development Services Director, was available to address any questions posed by the City Council.

City Manager Bolt clarified the difference between a supermajority vote vs a majority vote to overrule the Planning and Zoning Commission recommendation.

The discussion was held regarding the Conflict of Interest for City Council.

MOTION: Upon a motion made by Council Member Burrell and seconded by Council Member Dye Council voted five (5) For and none (0) Against to postpone the first reading of an ordinance rezoning 0.56 acres of land out of the James Manor Survey No. 40, Abstract 546, locally known as 430 West Parsons Street, from Single Family (R-1) to Light Commercial (C-1) to the August 21, 2019, Regular Council Meeting. Council Member Weir abstained. The motion carried.

5. Consideration, discussion, and possible action on a Right of Entry Agreement with Cellco Partnership d/b/a/ Verizon Wireless for right of entry to city property located at 901 ½ Burnet Street, Manor, Texas, Lot 1, Block 11 Town of Manor.

The City staff's recommendation was that the City Council approve a Right of Entry Agreement with Cellco Partnership d/b/a/ Verizon Wireless for right of entry to city property located at 901 ½ Burnet Street, Manor, Texas, Lot 1, Block 11 Town of Manor.

Scott Dunlop, Assistant Development Services Director, was available to address any questions posed by the City Council.

City Manager Bolt discussed the Right of Entry Agreement with Cellco Partnership d/b/a/ Verizon Wireless.

The discussion was held regarding a time limit on the agreement.

The discussion was held regarding the sale of the water tower.

City Manager Bolt explained the rental fee that would be charge to Verizon for the use of the water tower.

MOTION: Upon a motion made by Council Member Dr. Wallace Jr. and seconded by Council Member Burrell the Council voted six (6) For and none (0) Against to approve a Right of Entry Agreement with Cellco Partnership d/b/a/ Verizon Wireless for right of entry to city property located at 901 ½ Burnet Street, Manor, Texas, Lot 1, Block 11 Town of Manor. The motion carried unanimously.

6. Consideration, discussion, and possible action on an ordinance amending Ordinance No. 518 by replacing the name of the official newspaper of the City from Manor Community News to The Manor Journal.

The City staff's recommendation was that the City Council approve Ordinance No. 547 amending Ordinance No. 518 by replacing the name of the official newspaper of the City from Manor Community News to The Manor Journal.

Ordinance No. 547: An Ordinance of The City of Manor, Texas, Amending Ordinance 518 by Replacing the Name of The Official Newspaper of the City from Manor Community News to The Manor Journal; Making Findings of Fact; Providing for Severability; Providing for an Open Meetings Clause and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Weir and seconded by Mayor Pro Tem Amezcua the Council voted six (6) For and none (0) Against to approve Ordinance No. 547 amending Ordinance No. 518 by replacing the name of the official newspaper of the City from Manor Community News to The Manor Journal. The motion carried unanimously.

7. Consideration, discussion, and possible action on the appointment of a Chairperson on the Park Committee to serve a one- year term.

The City staff's recommendation was that the City Council appoint Mayor Pro Tem Maria Amezcua to Chairperson on the Park Committee to serve a one-year term.

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Dye the Council voted six (6) For and none (0) Against to appoint Mayor Pro Tem Amezcua to Chairperson on the Park Committee to serve a one-year term. The motion carried unanimously.

8. Consideration, discussion, and possible action on the Community Development Manager title.

The City staff's recommendation was that the City Council approve the reinstatement of the Community Development Manger title maintaining the current pay scale and replace the Main Street Manager title.

City Manager Bolt discussed the Community Development Manager title and explained the previous title of the Main Street Manager.

MOTION: Upon a motion made by Mayor Pro Tem Amezcua and seconded by Council Member Dye the Council voted six (6) For and none (0) Against to approve the reinstatement of the Community Development Manger title maintaining the current pay scale and replace the Main Street Manager title. The motion carried unanimously.

9. Consideration, discussion, and possible action on professional services to be paid out of Hotel Occupancy Tax for the City of Manor Cemetery.

The City staff's recommendation was that the City Council approve \$9,995.00 for the work completed in this phase payable to Rick Travis Cemetery Services using Hotel Tax Funds.

City Manager Bolt discussed the repair services provided to the city regarding the city's cemetery.

The discussion was held regarding the remaining head stones that need repair in the cemetery.

Mayor Jonse expressed the community's appreciation for maintaining the city's cemetery.

Council Member Burrell inquired about extending the cemetery 2 acres east to the city owned property. City Manager Bolt stated he currently did not know the state law requirements or regulations for a cemetery extension, but he would get more information for Council.

MOTION: Upon a motion made by Council Member Weir and seconded by Mayor Pro Tem Amezcua the Council voted six (6) For and none (0) Against to approve \$9,995 for the work completed in this phase payable to Rick Travis Cemetery Services using Hotel Tax Funds. The motion carried unanimously.

10. Consideration, discussion, and possible action on amending the City of Manor's Public Improvement District (PID) Policy.

The City staff's recommendation was that the City Council approve the amendment to the City of Manor's Public Improvement District (PID) Policy.

City Manager Bolt discussed the proposed amendments to the current PID Policy.

MOTION: Upon a motion made by Council Member Dr. Wallace Jr. and seconded by Council Member Dye the Council voted six (6) For and none (0) Against to approve the amendment to the City of Manor's Public Improvement District (PID) Policy. The motion carried unanimously.

Mayor Jonse adjourned the regular session of the Manor City Council into Executive Session at 7:25 p.m. Wednesday, August 7, 2019, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Section 551.074 Personnel Matters – Interview Candidates for appointments to the Planning and Zoning Commission for Place No. 3, and Place No. 4*, at 7:25 p.m., on Wednesday, August 7, 2019, City Council Conference Room of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

The Executive Session was adjourned at 8:10 p.m. on Wednesday, August 7, 2019.

OPEN SESSION

The City Council reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during Closed Executive Session at 8:10 p.m. on Wednesday, August 7, 2019, in the Council Chambers of the Manor City Hall.

Mayor Jonse opened the floor for action to be taken on the items discussed in the Executive Session.

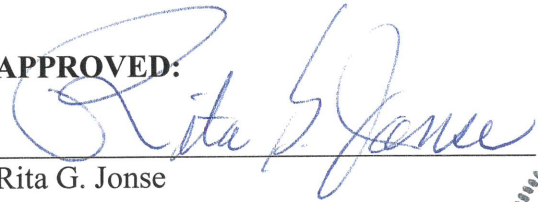
MOTION: Upon a motion made by Council Member Dr. Wallace Jr. and seconded by Mayor Pro Tem Amezcua the Council voted four (4) For and two (2) Against to appoint Philip Tryon to Place No. 3, and Isaac Rowe to Place No. 4 of the Planning and Zoning Commission. Council Member Burrell and Council Member Weir voted against. The motion carried.

ADJOURNMENT

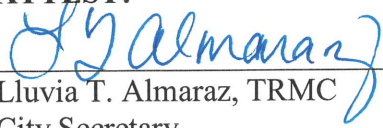
The Regular Session of the Manor City Council Adjourned at 8:11 p.m. on Wednesday, August 7, 2019.

These minutes approved by the Manor City Council on the 21st day of August 2019.

APPROVED:


Rita G. Jonse
Mayor

ATTEST:


Lluvia T. Almaraz, TRMC
City Secretary

